

## **Board of Health**

**January 26, 2011**

### **Meeting Minutes**

Members present: Robert Barrell, Beverly Salate, Celia Hartigan and Sam Wong

Members absent: Alan Harris and Barbara Mard

Chairman Barrell convened the meeting at 7:05 p.m.

Minutes are being taken by Mrs. Hartigan in Mrs. Mard's absence.

**Meeting Minutes** After discussion and upon motion of Mrs. Salate and second of Mr. Wong, it was unanimously voted to approve the minutes of the December 8, 2010 Board Meeting.

**Town Meeting Warrant Preparation Memo** A memo from Town Administrator, Leon Gaumond, regarding the timeline for Town Meeting was acknowledged.

**Board of Health Budget Review** The budget submitted to the Town by Mrs. Mard was reviewed. Further discussion is tabled until Mrs. Mard's return.

**Septic Design Drawings for 405 Lancaster Street** The plans have been approved by the Board's engineer, Jay Finlay. In Mr. Finlay's cover letter he references that the plans are drawn to the "2006 Code". After discussion and viewing the septic drawings for 405 Lancaster Street and upon motion by Mr. Wong and second of Mrs. Salate, the approval was unanimously voted contingent on the clarification of this wording.

**As-Built Drawings for 25 Fairbanks Street** After discussion and upon motion of Mrs. Hartigan and second of Mr. Wong it was voted all in favor to approve the As-Built drawings for 25 Fairbanks Street prepared by Green Hill Engineering dated September 10, 2010 numbered 2010-096,

**Annual Town Report Request** A memo from Nancy Lucier, Municipal Assistant, dated January 5, 2011, regarding the Annual Town Report deadline was read. Mrs. Hartigan will prepare a draft for the Board's review. The final report is due by March 15, 2011 for the period of 7/1/09 through 6/30/10.

**Boards of Health Regionalization Meeting** Mr. Barrell reports that Mrs. Mard and Town Administrator Gaumond attended a meeting on December 14, 2010 at Worcester City Hall. Senators Chandler and Moore hosted the meeting to discuss the possibility of sharing public health services. Dr. Wong pointed out that the goal of regionalization is not to reduce the numbers of boards of health staff, but to be able to expand services. In addition to West Boylston, Grafton, Worcester, Sutton, Millbury, Leicester, Shrewsbury, Auburn, Boylston, Holden and Northborough are all interested in exploring this further.

**Town-wide Health Fair** The March Health Fair was discussed briefly and further discussion was tabled until Mrs. Mard's return.

With no further business to come before the Board and upon motion of Mr. Wong and second of Mrs. Salate it was unanimously voted to adjourn at 8:05 p.m.

---

Robert J. Barrell, MPA, Chairman

---

N. Alan Harris, MD, MPH, Vice Chairman

---

Celia F. Hartigan, RN, MPH

---

Beverly A. Salate, RN, BSN

---

Samuel S. Wong, PhD, REHS/RS